



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA AND FORT RICHARDSON (PROV)
724 POSTAL SERVICE LOOP #6000
FORT RICHARDSON, ALASKA 99505-6000

IMPA-FRA-ZB

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Richardson Well-Being Action Council (WBAC) Meeting Minutes,
17 January 2006.

1. Mr. Vaughn, Deputy to the Garrison Commander, called the Fort Richardson Well-Being Action Council meeting to order at 1335 hours in Building 7, Room 114. The meeting was attended by the following:

USAG-AK&FRA DGC	USAG-AK&FR CSM	Well-Being
4/25 ABCT	STB	Arctic MP BN
AKNG	Mayor	Retiree
EO	EEO	Chaplain
DOL	MWR	DHR
AFAP	Safety	SJA
G-1	DMPO	TMC
AAFES	ACS	

2. Old business

a. Review of FY06 1st Qtr Interactive Customer Evaluation (ICE) activity: The Well-Being Coordinator reviewed with the council the ICE activity by directorate/organization (copy of report provided to council members). He pointed out that ICE continues to be implemented by a small number of programs and that many programs continue to use home-grown comment cards. Council members were informed the reproduction and input of paper comment cards is now the responsibility of the directorates and organizations. The Well-Being office has received the DOIM's recommendation on the establishment of ICE kiosks. The recommendation will be reviewed by Mr. Vaughn.

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b. WBAC Charter: Concern was voiced about a quorum since only 10 voting members were present and the charter being reviewed required 12 voting members. The WB Coordinator explained that the WBAC is still operating under the old charter at this point which only stipulates that 10 voting members be present. During the discussion, the following suggestions were made:

(1) Expand the family member representation to include a FRG leader, junior enlisted and officer family members.

(2) Expand the 4/25 ABCT representation to include voting members from the various battalions as the brigade represents the largest constituency of more than 3000 Soldiers plus family members.

(3) A motion was made to include MEDDAC as a voting member. The motion was seconded and approved, placing MEDDAC as voting member in lieu of the 203RD PSB.

(4) Decision on the charter was deferred for further review. The WB Office will email the charter and comments to council voting members who will cast their vote electronically NLT 24 January 2006.

c. Mental health evaluation notification to commanders: The proposed form was reviewed and deferred for further work and review by the USARAK SJA.

3. New business

a. Fit to Win: The council reviewed and discussed the request from civilian employees to establish a one-time short term fitness program to assist employees establish physical exercise habits. The scope and benefits of the program were discussed and the decision was deferred to allow time to review the AKNG existing program and for the SJA to review a draft program policy.

b. Review of IMWRF projects: The DMWR director briefed the council on how the realized money from the Seward and Golf operation is reinvested. A copy of the projects list was provided to council members.

c. Announcements/comments: Mr. Vaughn opened the floor for issues.

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(1) AFAP: Lisa Williams spoke about the AFAP Conference scheduled for 31 January and 1 February. Issues are still being received; window for child care is closed but individuals may still call ACS. Delegates needed.

(2) ICE: A question was raised as to what happens to the ICE cards received at the newcomers brief. It is now the responsibility of the directorates to appoint an individual to complete the input. Once entered into the system, cards are still to be returned to the Well-Being Management Office.

(3) ACS representative: ACS is receiving ICE comments on issues that are matter of policy such as dipping in the classroom for which we have no control. Notify the Well-Being Management Office and the cards will be removed.

(4) Status of Borrowed Military Manpower (BMM): The use of BMM at Seward will end in September 2006 according to CSM Watson.

4. Closing remarks - Mr. Vaughn:

a. ICE will become the Garrison official customer comment system. Through ICE we have been able to resolve and prevent many concerns from becoming IG issues.

b. Once the AFAP conference closes, all the issues that are not forwarded to higher headquarters will be referred to the Well-Being Management Office and the council for resolution.

5. The next meeting date of 14 March was confirmed. The meeting was adjourned at 1435.

6. POC for these minutes is Pascal Lambert, 384-3422.

// original signed //
J. MARK VAUGHN
Deputy to the Garrison Commander